

Record of officer decision

Decision title:	Officer decision to revise Permit to Tip allocations for charity shops
Date of decision:	17 January 2020
Decision maker:	Director for Economy and Place
Authority for delegated decision:	<p>Authority to take this decision is given by the chief executive, item 48 of chief executive's scheme of delegation authorises the Director of Economy and Place to take decisions in relation to Environment and Waste.</p> <p>Operational decision under directorate scheme of delegation as outlined in Section 7 of the constitution. Para 3.7.5.</p> <p>An operational decision involves the day to day management of the council. They are usually incidental to a function being exercised by the council. Such decisions are taken by the chief executive, in accordance with the scheme of delegation and any financial or contracting requirements specified in the finance or contracts procedure rules and will be classed as operational so long as it:</p> <ul style="list-style-type: none"> • Is within an approved budget; • Is not in conflict with the council's policies, strategies or relevant service plans; • Does not amend existing or raise new policy issues.
Ward:	Countywide
Consultation:	Charity groups using free disposal were consulted in August 2019 that Permit Tip Allocation was being reviewed. The only response was from St Michaels Hospice who have verbally requested that Permit to Tip allocations are not reduced below the number issued in 2019/20. They argue any further reduction will negatively impact on the amount of household goods they reuse.
Decision made:	<ol style="list-style-type: none"> 1. Permit to Tip allocations are held at 2019/20 levels for 2020/21 to ensure the council continues to provide an appropriate level of support to encourage the diversion of reusable household items from waste. 2. A further review of Permit to Tip allocations is completed by December 2020
Reasons for decision:	<ul style="list-style-type: none"> • There has been a 75% reduction in waste deposited by charity groups at the council's expense in 2 years. • The council's cost of disposing of charity shop waste has decreased from £50,000 in 2016/17 to £10,000 in 2019/20. • The amount of waste deposited at Household Recycling Centre's has not increased as expected, remaining static. • Savings of £40,000 per annum have been made in 2019/20 based on the 2019/20 Permit to Tip allocation. The saving is ahead of schedule and exceeds the original expectation of £25,000 expected by 2020/21 • The decision to implement a limit on charity shop waste disposal was made on 13/11/2017, this included a provision to review allocation.
Highlight any associated risks/finance/legal/equality considerations:	If the council decides not to set Permit to Tip allocations at 2019/20 levels the amount of reusable household items recovered by charity shops would fall placing additional cost burden on council waste collection and disposal services.
Details of any alternative options considered and rejected:	The council could implement a final reduction in Permit to Tip allocations in 2020/21. This would reduce the level of support provided in 2019/20 from £10,000 to £5,000. This is not recommended as the council has exceeded saving expectations and this small amount of funding provides an invaluable support to charity shops to enable them to divert waste to reuse.
Details of any declarations of interest made:	No declarations of interest.

Signed:

Date: 17 January 2020